

# **Maine Center for Disease Control and Prevention WIC Nutrition Program**

Effective: October 1, 2011

Policy No. OM-14

## **Community Provider Agreements**

### **Authority**

7CFR§ 246.4(a)(6); (7); (8) and (19); and §246.7 (b)

WIC Policy Memorandum #2001-7, August 30, 2001 Immunization Screening and Referral

### **Policy**

1. The State Agency shall have memorandums of understanding with statewide providers
2. Local Agencies may have memorandums of understanding with local community providers
3. The State Agency shall provide technical assistance to local agencies to promote collaborations between the WIC Program and community services.

### **Procedure**

1. The State Agency shall maintain written formal agreements that permit the sharing of participant information with statewide programs/providers.
2. Formal agreements, referred to as Memorandums of Understanding (MOU) for coordination of services shall include:
  - 2.1 The responsibilities of each party;
  - 2.2 Assurance that information shared shall be used for eligibility and/or outreach;
  - 2.3 Assurance that information shall not be shared with a third party.
3. The State Agency assures that each Local Agency operating the Program within a hospital, and/or that has a cooperative arrangement with a hospital, advise all potentially eligible individuals of the availability of program services.